Clerk: Christine Adams

20 May 2022

Dear Members of Duddon Parish Council,

You are hereby summoned to attend the AGM Meeting of Duddon Parish Council to be held in the Rankin Room, Victory Hall, Broughton in Furness on Thursday 26 May 2022 at **19.30pm**

Agenda

1. **Election of chairman for the year 2022/2023.**
2. **To receive the chairman’s declaration of office.**
3. **To appoint a vice chairman for the year 2022/23.**
4. **Apologies**

To receive apologies for absence.

1. **Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council’s Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

1. **To consider if there are any items on the agenda from which the press and public should be excluded.**
2. **Minutes**

To authorise the chair to sign the minutes of the Ordinary meeting of the Council held on 28 April 2022.

1. **Chairs Announcements**
2. **Public Participation**

Guest Speaker Breda Fishwick

1. County Cllrs Report
2. District Cllrs Report
3. Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15mins at the Chairs discretion.
4. **Review of Parish Council Policies (All available on the website** [Policies - Duddon Parish Council](https://www.duddonparishcouncil.org.uk/policies)
5. Standing orders
6. Financial Regulations
7. Code of Conduct
8. Data Protection Policy
9. Privacy policy
10. Equal Opportunities Policy
11. Risk Assessment Policy
12. Health & Safety
13. Retention of Documents
14. Protocol on Recording & Filming of Parish Council meetings
15. Dignity at Work
16. Vexatious Compliants
17. Bullying & Harassment
18. **To review working groups for 2022/23**

To give consideration to Working Groups for 2022.23

1. Community Resilience Working Group
2. Any other working groups the Council consider necessary.
3. **Charities**
4. To consider nominating 6 Trustees for The Brown Cow Institute - (Proceeds) Charity.
5. To consider the bank mandate (signatories) for the above named charity.
6. To consider nominating 3 Trustees for the Garner Grave Fund Charity.
7. To consider the bank mandate (signatories) for the above named charity.
8. To considering nominating a trustee for the Gunson Almhouses
9. To consider nominations for the Meanfield charity (does not have to be a parish Cllr)
10. **Calendar of Meetings**

To approve the attached Calendar of Meetings (attached).

**15 Delegation Scheme**

To give consideration o the delegation scheme.

1. **Training**

To consider any training requirements for Cllrs or Clerk:

1. **Wilson Park**

Next steps for progressing the skateboard park

1. **Safer Speeds in Broughton (20mph)**
2. To note the Speed Data Summary
3. **Notice Boards**

Cllr Henderson would like to give consideration to the notice boards in Princes Street.

1. **Application to correct non-registration or mistaken registration**

To give consideration toncorrespondence regarding above

1. **Correspondence**

To note correspondence from Dpt for levelling up, Housing & Communities.

1. **Planning Applications (Planning applications can be viewed on the relevant authority’s website)**

**For Information Only**

7/2022/5295 **–** Ball Hall Woods, Broughton Mills, Broughton in Furness LA20 6BB

Proposed new road and alteration to existing road.

To give consideration to correspondence from LDNPA regarding unfinshed buildings.

**23. Annual Governance Statement**

To consider the approval of the Annual Governance Statement (section 1 of the Annual Governance and Accountability Return)

**24**. **Accounting Statements**

To consider the approval of the Accounting Statements (section 2 of the Annual Governance and Accountability Return)

**25. Financial Matters**

a) To authorise payment of accounts (schedule attached).

b) To authorise reimbursements to Cllr Albion for cleaning materials, fuel and services for Lawn Mawer and strimmer in order to maintain the park and public toilets

c) To authorise reimbursements to the clerk for stationery, postage etc.

**26.** **Date of Next Meeting**

To note that the next ordinary meeting Parish Council meeting will be on council meeting is 23rd June 2022.

Signed:

C Adams

Parish Clerk

Duddon Parish Council